



City of Miramar – Sewer Connection Grant Program – Steps for Applying for Grant Assistance



- 1) You have received a 180 day notice to connect from the City of Miramar or received a letter or phone call from the Community Redevelopment Associates of Florida, Inc. requesting that you pick up an application for sewer connection grant assistance. To receive assistance, you must be low income (see income guidelines attached), own primary residence where the property does not exceed \$329,268.00, and submit a full application that allows us verify your eligibility for the program.
- 2) **If you are married, you and your spouse need to come together to pick up an application and sign program disclosures. You must bring a current photo ID.**
- 3) This program is designed to assist low income residents who live within the city limits of Miramar. Your income and assets will be verified by CRA through our standard application process. Funding is made available through Federal Community Development Block (CDBG) grant dollars. There are strict requirements on income set at the Federal level that must be followed by our office.
- 4) All households, including elderly, disabled and other special needs categories are required to complete a full application for CDBG grant assistance. A full application consists of the application form and all supporting documents requested such as pay stubs, bank statements, proof of ownership, etc. Special needs households will be considered a priority and assisted first when they apply. All applicants will have 2 weeks to complete an application and the processing period normally takes 6 to 8 weeks depending on application volume.
- 5) Grant assistance shall not exceed \$5,000.00
- 6) If we are able to certify that income, assets and property are eligible for the CDBG assistance program, an appointment will be scheduled for you to certify your income and assets **in person**. If you are over income, you will be referred to the City's loan program. This is a one time grant and will not be combined with any other form of home repair assistance. This is not a mortgage and you do not owe the City of Miramar any of this money back.
- 7) Plumbers will complete the steps outlined by the City of Miramar which are required to connect your home to the City's sewer line. **The sewer connection project will involve disconnecting the residences from the septic tanks, evacuating/draining, filling with sand and sealing the septic tanks, and connecting the homes to the City's new sewer line.** If there is a plumber you would like to be considered, we ask that you have that plumber contact our office 954-431-7866. This does not guarantee that person will be used. Competitive bidding and pricing is a program requirement. The lowest bidder receives the job. Before work can proceed, there has to be a contract that must be signed between the owner and the plumbing contractor.
- 8) Plumbers will be responsible for all permits and getting inspections. Plumbers must submit inspections as well as photos for payment.
- 9) Plumbing contractors will be paid directly by the City of Miramar's CDBG grant program. The invoice, copy of permits and proof that steps were followed will be submitted to CRA for processing and then sent to the City of Miramar for payment.



City of Miramar Sewer Connection Grant

Program Income Guidelines Household Size and Income Limits

Effective December 1, 2011

Household Size	Maximum Income 51%-80% AMI
1	\$40,150
2	\$45,850
3	\$51,600
4	\$57,300
5	\$61,900
6	\$66,500
7	\$71,100
8	\$75,650

Miramar Assessed Property Value
Should Not Exceed:
\$329,268.00

For More Information, please visitor call 954-431-7866, *Option 3 or*
www.crafla.com



Community Redevelopment Associates of Florida, Inc.
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Hours of Business: Monday – Friday 8:30 a.m. – 5:00 p.m.
Closed for Lunch Daily: 12:30 pm – 1:30 pm